

Stop Work Policy

GreenLine acknowledges that our employees and other people involved in our activities have a right to a safe and healthy working environment, besides being firmly committed to maintaining a strong culture of risk awareness.

Company employees, contractors, Drivers and guests are responsible for stopping work activities that are considered to be an imminent danger (i.e. any unsafe condition or behaviour that could reasonably be expected to cause death or serious injury, or environmental harm at Client , Road , Authorised rest halts ,Customer site etc.)

The Responsible Officer should then be informed about.

Company Management holds the responsibility to ensure the requirements of this policy are communicated, understood and applied. All employees, contractors, suppliers, consultants, temporary staff and all personnel affiliated with third parties working for the organization must apply this policy in good faith and reasonably.

Our requirements are: for everyone to STOP work, check and ask when an unsafe work condition, activity or practice is detected which puts employees, the others or the environment in an imminent danger; immediately report to responsible manager for further prompt actions; resume work only after all needed corrective actions have been reviewed, agreed, approved and remaining risks – if any, are acceptable. The individual's right to stop work has the full support of Management, without fear of reprisal, to achieve an injury free workplace. Only by empowering individuals can the Company progress and preserve the health and safety of all. Everyone is accountable to identify risks and opportunities. We are determined to provide the necessary resources to achieve our goals and will support initiatives for continuous improvement of the HSE.

Work activities impose an immediate danger to life, health and environment;

Action of a person or a team is not in compliance with the set standards and procedures for performing a task.

Note: When in doubt about a safety condition, contact your Responsible Officer.

How to react when someone stops you from what you are doing:

- ♣ Be polite & patient
- ♣ Listen to what the person has to say
- ♣ Agree to an action
- ♣ Be polite and thank the person who stopped the work
- ♣ Inform your Responsible Officer about so as to restart the work

How to inform someone to stop the work he is doing:

- ♣ Be polite
- ♣ Request to stop the work Ask direct questions (why, what, how) about the task and explain what you observed
- ♣ Agree an action with the person you stopped and report as appropriate.

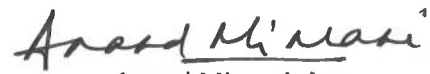
Stop work policy is applied, until and unless safe condition is not declared by Responsible Officer.

Policy Number – SW/001

Date: 13.04.2021

Place: Hazira, Surat

Revision No. 0



Anand Mimani
Chief Executive Officer



SI No	Date	Revision no	Details of Revision
1	13.04.2021	00	First Issue

cy *72*