



POLICY ON UNAUTHORISED PASSENGERS AND GOODS

Drivers should not allow any unauthorized person other than the co-driver / helper on board the vehicle and transport goods other than authorized by the company.

During long haul journeys, the company will identify the resting place and shall provide accommodation to the driver/ helper.

In Vehicle, only the following persons other than two drivers who are authorized to drive the vehicle, will be allowed with exception by Head – Operation / Maintenance:

- A driver trainer / RTS manager who is conducting test of the driver.
- Defensive Driving Trainer.
- OEM / IVMS /OBC Technician.
- Mechanic for test run.

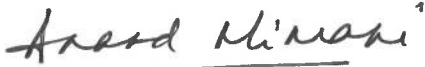
The authorization must include the name of the passenger, where the transportation will begin and end, and the dates for which the authorization is valid. The written authorization does not need to be carried on board the vehicle; it simply must be on file within the company systems.

In case of any checks en route by Government authorities, unauthorized passenger will not be allowed and Stop Work Policy to be applied if required.

Definition of Goods: - Cargo which is planned & schedule to be transported in the vehicle as per loading plan provided by Client and Company executive, permissible for carriage as per legal rules and regulation and having a valid en route document.

GreenLine will take strict disciplinary action against drivers who violate this policy.

Policy Number – UP/001
Date: 23.03.2021
Place: Hazira, Surat
Revision No. 01 / 15.03.2022


Anand Mimerji
Chief Executive Officer





Sl No	Date	Revision no	Details of Revision
1	23.03.2021	00	First Issue
2	15.03.2022	1	Added approving authority for allowing in TT. Also added that stop work policy to be applied in case of any Government authority insist and asked to be boarded.

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