



## SELECTION OF VEHICLE/ EQUIPMENT MAINTENANCE POLICY

The Policy for Vehicle Management contains information on the provision, use, control, insurance, maintenance, safety and protection of owned and controlled vehicles.

### PURPOSE

To assure that all equipment and vehicles owned and utilized throughout are dependable, properly maintained, and safe to operate as per legal and customer requirement. A written vehicle maintenance policy helps to promote a culture of safety for drivers. Keeping our fleet in good working order helps mitigate driver risk, so that they are not stranded with a broken down vehicle.

### POLICY

This policy sets forth the vehicle and equipment maintenance policy to insure that all vehicles and equipment are operating in a safe and orderly manner, all mechanical repairs and periodic maintenance shall be performed through experienced mechanics/OEM workshop. Inclusive in this policy are all licensed owned and controlled vehicles /goods carrier.

### Key checkpoints:

1. All vehicle should be equipped with 3 point seatbelts and head restraints
2. Vehicles to be inspected every day by drivers and inspection records will be maintained.
3. All vehicles should be equipped with anti-lock braking systems (ABS).
4. Company will maintain all vehicles (Owned, contractor owned, contracted or leased vehicles )so that they are fit for purpose based on an assessment of usage, and in safe working order in line with manufacturers' specifications and local law.
5. All critical equipment requirement in line with manufacturers' specifications will be inspected and maintained as per the schedule of OEM with OEM approved spares.
6. Installation of side and rear underrun protection on all heavy goods vehicles.
7. Reversing alarm and cameras will be fitted in all heavy goods vehicles.
8. Critical equipment fitted to the tanker should be inspected periodically by internally or externally as per legal requirement.

### For Specific customers where it is required to comply with below requirements shall be adhered.

1. Rollover Prevention Device should be equipped on bulk heavy goods vehicles.
2. All vehicles should be equipped with Day Running Lights.
3. Where ever required that vehicles should be fitted with elevated rear lights, reflectors, brake lights, side indicators for use off-road or on gravel or dirt roads shall be complied.
4. Where ever required that vehicles have to be fitted with In-vehicle monitoring system and on board cameras shall be complied.
5. If required that management to use vehicles compliant with the Generic Vehicle specification, such requirements shall be met.

Policy Number – VM/001

Date: 13.05.2021

Place: Hazira, Surat

Revision No. 0

*Anand Mimani*  
Anand Mimani  
Chief Executive Officer



SI No	Date	Revision no	Details of Revision
1	13.05.2021	00	First Issue

*aj* *R*